Once you have logged into your portal account, click on the arrow beside Certification Requirements on your home page.

Welcome, Dr. Smith

Click here for information on how to change your name.

bob.smith@email.com

Your ABA ID is: 1234-5678
Your Certificate number is: 12345

Messages

You have Exam Results to view.

Certifications

MOCA

Register for Certification

Certification Requirements

When the Certification Requirements section expands, click on Not Submitted beside Start Part 2 Examination Registration. Once you complete this step, Not Submitted will change to Completed.

Click on Not Submitted beside Medical License to complete the next step. Then, complete the Not Submitted steps as they become available in the Certification Requirements section.
Click on **Not Submitted** beside Payment and Registration for Part 2 Examination, which is the last registration step.

Next, you will see a list of all available Part 2 Examination weeks. Click on **SELECT** beside the exam week for which you wish to register.

On the next screen, you can click **Cancel** to go back to the list of available exam weeks or click **Make Payment** to continue registering for that exam week and pay your exam fee.
Once you have clicked on **Make Payment**, you can still select a different exam week by clicking **Cancel** before you click **Pay Now**. Once you click **Pay Now**, there is not an option to select another exam week within your portal account.

If you wish to register for the week you selected, enter your payment information and click **Pay Now**. Your registration for the selected exam week will then be accepted. **Two months prior to your exam week, we will email you the specific date and time for your exam.**