



How to Create Your Portal Account

Step 1: Click on "Login" from www.theaba.org to get started.



Step 2: Click on "Create an Account." Next, enter the last four digits of your social security number (SSN). Then, enter in either your ABA ID, date of birth (mm/dd/yyyy) or your last name (choose two of these fields, only the last four digits of your SSN are required) and click "Continue."

ABA

Create Account

To create your account, please enter the last four digits of your social security number and complete two additional fields.

Last 4 of SSN *

ABA ID

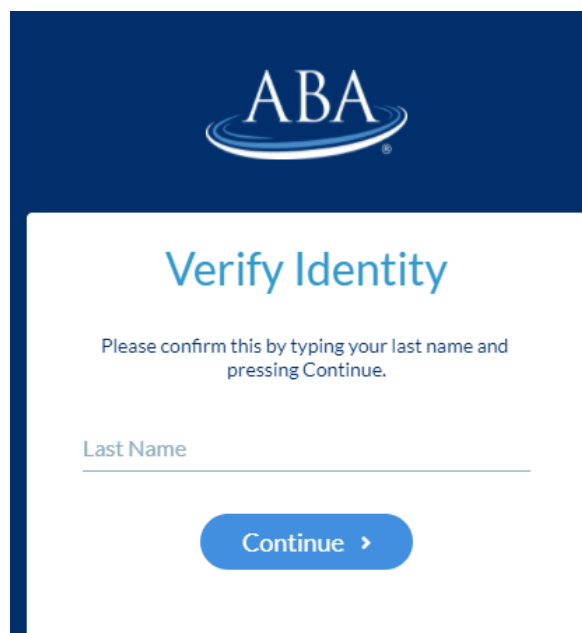
Date of Birth (mm/dd/yyyy)

Last Name

Continue >

< Return to Log In

Step 3: Verify your identity by typing your last name and pressing "Continue".



The image shows a screenshot of a web interface for identity verification. At the top, the ABA logo is displayed in white on a dark blue background. Below the logo, the title "Verify Identity" is centered in a blue font. Underneath the title, a message reads: "Please confirm this by typing your last name and pressing Continue." Below this message is a text input field with the label "Last Name" and a horizontal line for text entry. At the bottom of the form is a blue button with the text "Continue" and a right-pointing arrow.

Step 4: Create your password by following the guidelines listed. Then, click "Submit."



Create Password

Create a password that includes the below criteria.

New Password

Your password must:

- Be between 7 to 20 characters long
- Include at least one number
- Have at least one upper case letter
- Have at least one lower case letter or special character

Confirm Password

Submit >

< Return to Log In

Step 5: Once your password has been changed, click "Submit" to log into your portal account.

abaportalreact-uat01.office.abanes.org says

Your account has been successfully created. Please log in to continue.

OK

Create Password

Create a password that includes the below criteria.

New Password

●●●●●●●●

Your password must:

- Be between 7 to 20 characters long
- Include at least one number
- Have at least one upper case letter
- Have at least one lower case letter or special character


Confirm Password

●●●●●●●●

Submit >

< Return to Log In

Step 6: After you've logged in, click on "Personal Info" to update your contact information. Please use a personal email address (Gmail, Yahoo, etc.) so we can keep in touch with you after you leave your training program. Your account will only be created once you complete all seven steps.



Login

ABA ID or Email

Password

Login >

[Forgot Password?](#)

[Create Account](#)

Each time you log into your portal account, please verify and make any necessary updates to your email address, mailing address and other contact information.