

## **ELIGIBILITY CRITERIA FOR INITIAL CERTIFICATION IN HEALTH CARE ADMINISTRATION & LEADERSHIP (HALM)**

### **Diplomates seeking to take certification in HALM must:**

1. Be certified by the American Board of Anesthesiology (ABA)
2. Successfully complete the training pathway as described in Eligibility Criteria
3. Complete ABA exam registration
4. Actively participate in the ABA's Maintenance of Certification in Anesthesiology (MOCA)
5. Fulfill the ABA's policies for initial certification

### **Eligibility Criteria**

1. Fellowship training pathway

Fellowship training requires successful completion of an ACGME accredited HALM fellowship. Fellowships are ACGME accredited based on a 12- or 24-month fellowship period. The HALM fellowship director should certify successful completion of the HALM fellowship, which should be completed by the date of the examination.

2. Practice-Only pathway

The practice-only pathway will end seven years from the date of HALM certification program launches. The following criteria will be required for practice-only pathway:

- a) Diplomates must have held significant leadership responsibilities in the organization for at least 36 months. This must be independently verified and attested to the ABA by the physician's direct supervisor
  - i. Examples of accepted leadership positions are included in this eligibility criteria. A clear job description and responsibilities will be required in the registration submission with an attestation regarding the leadership role in the organization from the supervisor.
- b) Non- ACGME-accredited training contiguous with practice pathway, including:
  - i. ACHE and AAPL credentials: ABA will consider credit towards practice experience for a physician who holds a credential offered by the American College of Healthcare Executives (ACHE) or American Association of Physician Leadership (AAPL), a Master's in Business Administration (MBA) from a reputable university.

**Acceptable Leadership Experience for Practice Pathway and Practice plus non-ACGME training including, but not limited to**

- a) Designated Institutional officer
- b) Chief Medical Officer
- c) Chief Quality/Safety officer
- d) Chief Medical Informatics Officer
- e) Chair of Department of Anesthesiology
- f) Chief Research Officer
- g) Dean of Medical School
- h) Chief of Diversity, Equity and Inclusion for the institution
- i) Division Head of a major section ( OB Anesthesia, Cardiac Anesthesia, Pain medicine etc.)
- j) Chief of Clinical Integration Network
- k) Vice President of Surgical Services
- l) Regional Medical director

Fifty percent (50%) of the candidates' time should be spent performing the administrative aspects of the qualifying leadership role. Individuals in these roles should have significant responsibilities related to budgeting, operational efficiencies, and advancing professionalism/professional development. The ABA Credentialing Committee will evaluate the eligibility of candidates in other leadership roles that are not listed on a case-by-case basis.

## HALM CONTINUING CERTIFICATION PROGRAM

**1. Professionalism:**

ABA-certified physicians must have an active, unrestricted license to practice medicine in at least one jurisdiction of the United States (U.S.) or Canada. Furthermore, all U.S. and Canadian medical licenses that diplomates hold must be unrestricted. Diplomates must advise the ABA of any restrictions placed on any medical licenses within 60 days of their imposition.

**2. Continuing Medical Education (CME)**

Diplomates are asked to complete 250 CME Credits that are:

- a. Category 1 CME activities;
- b. ACCME/AMA PRA-approved;
- c. American Osteopathic Association Category 1-A; or
- d. Accredited CPD credits issued by the Royal College of Physicians of Canada and the Association of Faculties of Medicine of Canada.

Twenty of your credits must be Category 1 Patient Safety CME.

**3. Assessment of Knowledge, Judgment, and Skills**

All HALM-certified physicians will be required to complete a common assessment in the form of modules, "MyHALMCert" modules that are composed of:

- a. 35-50 multiple-choice questions with an integrated learning opportunity. The content of the modules will include key regulatory content, advances in health care administration, and reinforcement of existing content in HALM; and,
- b. Article-based or approved on-line virtual HALM content with accompanying multiple-choice questions
- c. To accommodate a reduced burden of activities, physicians who maintain their initial certification are required to complete three MyHALMCert modules every five years; physicians who do not maintain their initial certification are required to complete four modules every five years.

#### **4. Improvement in Medical Practice**

Clinically active-ABA certified physicians must complete and attest to participating in quality improvement (QI) activities to encourage continuous practice evaluation and improvement. You are only required to attest every five years that you have participated in QI activities to enhance your practice.