

# 2025 APPLIED Exam - June Registration Window Frequently Asked Questions

## Why is the ABA converting from a continuous registration model to a designated registration window?

Switching to a designated registration window mirrors standard ABA protocol for all other exams and allows a fair registration process for all eligible candidates. The newly introduced June registration window supports the ABA Board of Directors' goal of providing additional candidates the opportunity to take the APPLIED Exam within 12 to 15 months of eligibility.

## When does registration close for the June 2025 APPLIED Exam registration window?

The June registration window will open June 16 and remain open through June 18. Candidates will be able to register for the exam via a link in their ABA GO dashboard.

#### Am I eligible to register in June?

The June registration window provides an opportunity for eligible candidates needing to take one component of the APPLIED Exam (SOE or OSCE) to do so within Weeks 5 or 6 of the 2025 administration year. Eligible candidates will receive direct email communications from the ABA regarding registration and will be able to register for the exam via a link in their ABA GO dashboard June 16-18, 2025.

#### What if I'm not able to get online as soon as registration opens?

Eligible candidates will have June 16-18, 2025, to lock in their registration for Weeks 5 and 6 of the 2025 administration year, and there is no need to register as soon as registration opens. Registration timing will have no bearing on exam week assignments as this is not a first-come, first-served model.

#### Will there still be spots available in all 2025 exam weeks when I register in June?

The ABA will save sufficient slots for candidates needing to take one exam component during Weeks 5 and 6 of the 2025 APPLIED Exam. We will do our best to accommodate all eligible candidates.

## How will you prioritize exam week assignments based on rankings?

Registering candidates will be able to rank-order their preference for Weeks 5 and 6. Registration timing will have no bearing on exam week assignments as this is not a first-come, first-served model.

Once the registration window closes June 18, 2025, we will sort candidates' rankings into a system and exam week assignments will be randomized according to this data. While we will do our best to accommodate preferences, we cannot guarantee a candidate's top choices.

## I'm registered. What's next?

Once your registration has been received, your submission is unable to be changed, edited or resubmitted. You can view your week rankings at any time in your ABA GO portal dashboard by clicking 'view' beside your APPLIED Exam registration and then 'Ranked Choice Selection.'

Exam week assignments will be emailed to registered candidates prior to the Fourth of July holiday. Your official exam date and time will be emailed to you approximately two months before your assigned exam week.

## Can I change my exam week once it's been assigned to me?

If you have a medical or military reason and can provide independent documentation to be approved by APPLIED Exam staff, you may request one exam week change, free of charge, pending availability. To request an exam week change, please email APPLIEDExam@theaba.org.

If you do not have a medical or military reason and cannot provide independent documentation, you will be required to pay the full exam cancellation fee of \$1,750. All online payments are nonrefundable.

A candidate who cancels or misses a scheduled APPLIED Examination for reasons not related to an unavoidable or catastrophic event will be prioritized behind newly eligible candidates for rescheduling purposes and will be guaranteed a new exam date within two years of the date of the cancelled or missed appointment.

## How do I request the use of medical devices, medicine or mobility devices during my exam?

If you are requesting the use of medical devices, medicine, or mobility devices (i.e. insulin pump, nitro glycerin pills, inhaler, hearing aids, medical bracelet, canes, wheelchairs, etc.), you will need to email <a href="mailto:APPLIEDExam@theaba.org">APPLIEDExam@theaba.org</a> at least two weeks prior to the first day of your assigned exam week with the specific medical device, medicine, or mobility device you will need during your exam.